

## **Supply Chain & Quality Officer - Health Ingredients**

BioActor, a Dutch life-science company developing innovative health ingredients for the food supplement and sports nutrition industry, is looking for a **Supply Chain & Quality Officer** with strong motivation to support BioActor's international business.

The applicant will be part of the supply chain team.

### **What is expected from You?**

- Organizing the efficient shipment of Health Ingredients to customers across the globe
- Ensuring that proper documentation for customer (QA & regulatory), customs and health authorities is prepared and maintained
- Preparation, administration and shipment of commercial samples to customers
- Tracking stock levels, monthly forecasting together with the sales team and organizing ordering and shipment of incoming raw materials
- Answer customers' inquiries and questions regarding supply chain and quality
- Utilize and maintain the ERP system (Odoo)
- Help with the implementation of ISO 9001:2015

The ideal candidate is strongly customer-oriented, dynamic, able to prioritize activities, has an eye for detail and a problem-solving mindset.

Moreover, the Supply Chain and Quality Officer is eager to bring forward ideas to improve processes and projects, and to go the extra mile.

### **Who we are looking for:**

- MSc graduate in food technology/quality or other life science degree. If you are graduating in the coming 1-2 months, you can also apply.
- Excellent understanding of MS Office (Excel, Word, Powerpoint)
- Fluency in English (spoken and written). Working knowledge of Dutch is a plus.
- Sound knowledge of quality management standard (ISO 9001) and EU regulations. Knowledge of ERP system is preferred.
- Experience in QC/QA is a plus

### **Top Reasons to Work with Us**

1. Join a dynamic, innovative and international life-science company, rapidly growing in the global Health & Sports Nutrition ingredient industry, where your ideas are welcome, and initiative is rewarded.
2. Work at the forefront of innovation in nutrition on a global level

### **What we offer:**

- We offer an exciting part-time and possibly fulltime position
- Room for improving your soft skills
- International environment with committed people, always ready to have fun
- Team building activities to strengthen relationships with your co-workers

**Interested?** Please send your CV and motivation letter via email to [info@bioactor.com](mailto:info@bioactor.com)